

To: Ardsley Day Camp Parents/Guardians

From: William Zimmerman, Camp Director

Date: May 4, 2009

Re: **Opening of Camp Information**

- Ardsley Day Camp believes in **Safety And Fun for Everyone (SAFE)**. Teasing, bullying and hitting are counter-productive to this goal and will not be tolerated. Please share this concern with your child.
- **Your child's group assignment will be sent to you in a subsequent mailing.**
- Please save the enclosed lunch menu and use the enclosed envelope for the first day of camp. Additional envelopes will be sent home on the first day. If you have pre-paid for lunch, you must still order by envelope. A daily snack is provided by the camp.
- Campers (except Pre-K group) should bring a bathing suit and towel to camp. We suggest that children wear their bathing suit to camp. This will speed up the changing process. Each group will have a daily one-hour swim period that will include instructional and recreational time. **Children are expected to swim each day!**
- Please label all clothing and towels. **There is no need for children to have pocket money or valuable possessions in camp.** We are not responsible for the security of such items. In general, we strongly urge that children leave their toys and games (electronic and otherwise) at home. These items tend to be a distraction during the camp day.
- Campers should wear proper footwear for their own safety. Sun screen is also recommended.
- **If your child is to receive medication while at camp, we must have a signed release.** Call the camp office to have one sent to you.

DAILY DROP OFF / PICK UP PROCEDURES:

- Please drive with extreme caution at all times and follow the directions of parking lot personnel. **Please do not use cell phones while driving on camp grounds.**
- A map of the Middle School parking lot is included here. Please make special note of the **“access ramps.”**
- **For the parents of Pre-K campers:** Morning drop-off begins at **8:45 AM**. Please use access ramp #1 (“Bus Only” sign) and proceed to the library entrance (near the picnic tables). Staff will be waiting outside to escort the children into the library. Pick-up time is at 12:00 noon at the same library location.

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- **For the parents of K-6 campers:** Morning drop-off begins at **8:45 AM**, as follows:
 Grades K-1 = Access ramp #1 (“Bus Only” sign) and proceed into the cafeteria
 Grades 2-3 = Access ramp #3 (“AM/PM” sign) and meet at the “plaza” in front of the main doors
 Grades 4-6 = Access ramp #4 (“PM/Parking” sign) and proceed to the blacktop
- **Parents who wish to accompany children to the indicated locations on the first day must park (Access ramp #4 – parking) and then proceed on the sidewalk to the proper location.**
- In the afternoon, grades K-1 are to be picked up outside the cafeteria entrance. Grades 2-6 are to be picked up at the black top. On rainy days, the cafeteria entrance will still be used for grades K-1, the library doors will be used for grades 2-3 and the main entrance will be used for grades 4-6.
- **Parents with children in more than one area should use the access ramp that pertains to the youngest child at all times. The older children will use the sidewalk to get to and from their locations.**
- **Please pick up your children between 3:45 - 4:00 PM.** Please move along promptly after the children are in the car so as not to hold up traffic. Please do not double-park.
- ***IF YOU HAVE ARRANGED A PLAYDATE FOR YOUR CHILD THAT INCLUDES ALTERNATE PICK-UP ARRANGEMENTS, WE MUST HAVE THE REQUEST IN WRITING IN ADVANCE FROM THE PARENTS OF ALL CHILDREN INVOLVED.***
- Car pool lists, sorted by zip code, are available. Please call 693-6300, x2285, to request a list.

REMINDERS:

→ Balance payment is due by May 15th!

→ If your child is enrolled in the Literacy Program and you have not previously informed me of this, please do so immediately.

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HEAD LICE CHECK

Once again this summer, Ardsley Day Camp will begin the season with a pro-active approach toward the prevention of an outbreak of head lice. A group of specialists from “Licenders” (see enclosed flyer) will come on Monday, July 6th, to check the entire camp. Anyone found with lice or eggs will be sent home immediately with instructions to the parent for the complete removal of the lice. Each such camper will have to be checked by our nurse before being allowed to return to camp. Your cooperation in this matter is essential. Thank you in advance for your help. Please call the Camp Office at 693-6300, ext. 2285, if you have any questions. Thank you.

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WEB POSTINGS DURING THE SUMMER

Weekly memos will be posted online at www.ardsleyschools.org/second/ADC.htm. In addition, if you would like to receive copies via email, please send this request to me at camp@ardsleyschools.org. Thank you!

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