



ARDSELY BOARD OF EDUCATION MEETINGS OVERVIEW

WELCOME

The Ardsley Board of Education (the "Board") welcomes you to the public session of our meeting. Thank you for taking the time to join us.

THE MEETING

The Board, the official policy-making body of the Ardsley Union Free School District (the "District"), consists of five members who are District residents elected by District voters to three-year, unpaid terms of office. The Board President, elected by BOE members at an annual organizational meeting each summer, presides at all Board meetings.

The Board is joined by the Superintendent of Schools, the Assistant Superintendent for Business, Facilities and Operations, the Assistant Superintendent for Curriculum and Instruction, and the District Clerk. Others may be invited to sit with the Board while making a presentation, providing information or during a work session. Please take an agenda and any other accompanying materials to enable you to follow the evening's discussion. Meeting agendas and accompanying materials may also be accessed online at the District's website (www.ardsleyschools.org) by navigating to the "Board of Education" menu and clicking on the link to "Board Docs" (<http://www.boarddocs.com/ny/iufsd/Board.nsf/Public>).

All official business of the Board is conducted in public session. However, an executive session may be held before, during, or after a public session to discuss matters involving personnel, litigation, negotiations, or other matters as allowed under state law.

PUBLIC COMMENT

Each meeting provides two opportunities when District residents may present public comment to the Board.

- The first "Recognition of Audience" is the opportunity for public comment on items that are included on the agenda planned for the meeting.
- The second "Recognition of Audience", after the agenda is complete, is the opportunity to comment on any item of concern, including items not included on the agenda.
- "Recognition of Audience" periods will last no more than thirty (30) minutes.

If you plan to comment during the meeting, please:

- Indicate your desire to comment by raising your hand.
- Proceed to the microphone and state your name, address and school affiliation (if any).
- Address your comments to the Board.
- Keep your comments brief (3 minutes or less) and to the point.
- Note that you will not be permitted to comment on the job performance of any staff member or to mention any staff member by name (regardless of whether the comment is positive or negative).

CONTACTING THE BOARD

You may contact the Board by email at boe@ardsleyschools.org or by postal mail at: Board of Education, Ardsley Union Free School District, 500 Farm Road, Ardsley, NY, 10502. Video recordings of Board meetings are available at the District's website (www.ardsleyschools.org) by navigating to the "Board of Education" menu and clicking on the link to "Video-Taped Sessions" (<http://videos.ardsleyschools.org>).