

## *Ardsley Union Free School District*

### *eSchoolData Parent Portal - View Schedules, Report Cards, Progress Reports...*

#### *What is the eSchoolData Parent Portal?*

The Parent Portal is designed to:

1. Provide parents with easy on-line access to all of their students in the Ardsley School District
2. Provide parents with on-line access to their student's progress reports and report cards.
3. Allow the school the ability to distribute messages to parents.
4. Gives parents another reason to visit the school website and stay informed.

You will be able to access the Parent Portal by of our District website [www.ardsleyschools.org](http://www.ardsleyschools.org). Under **'Quick Links'** select: **'eSD Parent Portal'**

First time users will have to set up an account. Once your account is approved, you will receive an email notifying you of your approval.

#### **Parent Portal Sign-In Instructions:**

- For Parent Portal access- Go *our school website* [www.ardsleyschools.org](http://www.ardsleyschools.org). Under *'Quick Links'* select: *'eSD Parent Portal'*
- Once on the Parent Portal page, you will be prompted to either **sign-in**, or **sign-up** for the Parent Portal.
- **To sign-up**, click on the link that says "First Time User, Click Here".
- You will then be brought to a page on which you can fill out a sign-up form. (You must have your student's ID number to sign up, which appears on progress reports, schedules and report cards. **Please include the 2 leading zero's of the student ID for new enrollments.**)
- After signing up, you will receive an email confirming that you now have access to the Parent Portal.
- **To sign-in**, you will be prompted to enter your **user name and password** you chose when creating your account. Your child's Student ID is the hot-link to bring you to their individual profile of reports and schedules.

The Parent Portal is reviewed daily for requests for new accounts. If you do not receive an email within a few days of applying or experience other issues, please email Erin Newton at [ENewton@ardsleyschools.org](mailto:ENewton@ardsleyschools.org)